

# Self-Employment Business Expense Checklist

## General Operating Expenses

- Advertising and marketing
- Business insurance
- Legal and professional fees
- Accounting and bookkeeping services
- Software subscriptions
- Website hosting and domain fees
- Bank and merchant fees

## Office & Workspace Expenses

- Home office expenses
- Rent for business location
- Utilities (business portion)
- Office supplies
- Furniture and equipment
- Repairs and maintenance

## Travel & Transportation

- Business mileage
- Fuel (actual expenses)
- Vehicle maintenance
- Parking and tolls
- Airfare, lodging, transportation
- Rental cars

## Meals & Entertainment

- Business meals
- Travel meals
- Client meeting meals

## Supplies & Inventory

- Cost of goods sold
- Raw materials
- Packaging and shipping
- Storage costs